



# 31 DAYS

**BY INSURANCE RULES AND REGULATIONS,  
ALL NEW TEACHERS,  
AND CONTRACTED EMPLOYEES,**

Only have **31 days** from their contracted hire date to sign up for medical insurance. This is done through the district office Human Resource department, room 250. You may also contact Trudy Clark at 801-610-8495 or Sandy DenBoer at 801-610-8520

\*If you miss this deadline there is no coverage.  
Application may also be made once each year during annual Open Enrollment, which will be held November 9-24, 2009