

Book Sales Reconciliation

Total number of books received from vendor	_____
Less: Books sold	_____
Books returned	_____
Complimentary books given out	_____
Ending Inventory	_____
Physical Ending Inventory	_____
Variance	_____
Number of books sold	_____
Price received per book	_____
	Total Sales _____
Total book sale deposits	_____

School Administration Signature

Date